Sources & Uses Dashboard

All Non-Project funds budget to actual reports. Includes three prior year actuals and current year actuals with year-end projections.

Navigation

- OAC Home Page > **Financials** tab
- From the **Dashboards** dropdown menu in the top-right of the screen, under *Financial Dashboards*

Questions

For questions specific to the data, please reach out to the Budget Office.
For questions related to dashboard functionality, please contact AIRE.

Dashboard Components

Dashboard Criteria

Criteria selections made on the **Budget to Actuals** page will apply to all other pages in the dashboard.

The *Primary ARSP* prompt (filter) in the MAPPED COST CENTER section will be a new and **required** field to use for this dashboard.

To replicate the results of the Sources & Uses report that will be reviewed during the Fall/Spring Budget Planning meetings, the only criteria you need to set in this dashboard is the *Primary ARSP* prompt in the MAPPED COST CENTER section.

By keying a 4 digit value for an ARSP in the *Primary ARSP* field, the results generated will include (**1**) the standard transactions associated with that ARSP, (**2**) prior year transactions associated with cost centers that might not have belonged to that ARSP but are now owned by that ARSP in the current fiscal year (examples are for reorganizations), (**3**) all transactions for a particular fund that have been defined as owned by this ARSP (like course fee funds, or special tuition funds, etc.) and (**4**) transactions processed in and out of the carryforward cost centers (15159%) associated with that ARSP.

To narrow the focus of the mapped cost center results, you have the option to also limit the data to the (original) ARSP by using the other *Primary ARSP* field in the COST CENTER section of criteria filters.

Analyses Filters

Below are the pre-defined filters applied to the data across all the pages in the dashboard.

Table Details

Budget to Actuals - All Funds

1. **Primary ARSP (mapped)** The primary ARSP including the 15159XX cost center and, if applicable, any course fee fund or special program fund managed by the school/division. Additionally, the mapped cost center hierarchy applies the organizational structure as it is today to all historical transactions.

2. **Sources** Annual allocated budgets and accrued revenue.

3. **Uses** Posted expenses (encumbrances are excluded).

4. **Transfers** Budget Transfer entries that move resources from one unit to another.

5. **Allocated Budget** Tuition and other general use funding (including SGF). The annual allocated expense budget serves as a source for the following funds: 003, 069, 084, 088, 099, 570, 730, 731, 758, 909.


Budget to Actuals - All Funds

6. **Current FY Forecast** Includes forecasts from HR Salary Forecast and PBCS as well as encumbrances and pending transactions. Sources (revenue) forecasts are positive and Uses (expense) forecasts are negative.

7. **Current FY Forecasted Total** Current YTD + Current Year Forecast

8. **Current FY Budget** Revenue and Expense Budgets established during the BCP process.

9. **Current FY YTD / Current FY Budget** As of the current date, shows what percent of the revenue budget has been collected and what percent of the expense budget has been expensed.

10. **Current FY Forecasted Total / Current FY Budget** Based on the current forecasted information, shows if a unit is expected to over or under spend their budget.

Page Footnotes

Footnotes containing relevant information, including formulas and fund groupings, can be found at the bottom of each dashboard page.

Printing to PDF

The dashboard is designed to mimic the PDF portfolio that will be generated and sent out on November 1st. The portfolio will be generated through using the Printable PDF option in the upper right-hand corner.
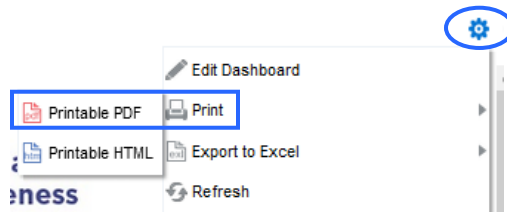
Exporting Options

To export the entire page, or dashboard, click the gear icon (Page Options) in the top, right-hand side of your screen and select 'Export to Excel'.

To export individual table results only, click 'Export' at the bottom of the table (analysis) and select from Formatted or Data options. Please note that if exporting in a data format, the Excel option will include leading zeros.